



## MINUTES

### City Council Regular Meeting

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**6:00 PM - Tuesday, June 13, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

## ROLL CALL

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### Councilmembers Present:

*Pam Pruitt, Mayor  
Brian Holtzclaw, Mayor Pro Tem  
Vince Cavaleri, Councilmember  
Mike Todd, Councilmember  
Mark Bond, Councilmember*

### Councilmembers Absent:

*Councilmember Michelson  
Councilmember Kelly*

**Councilmember Cavaleri made a motion to excuse Councilmember Michelson due to vacation and Councilmember Kelly due to illness. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.**

## AUDIENCE COMMUNICATION

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- A. Mr. Randy Fay addressed the Council as a representative of Snohomish County Fire District 7 and read a statement explaining the District's intent to terminate the Joint Long Term Fire Services and Emergency Medical Agreement with the City. You can read the statement [here](#).

Mr. Michael McConnell, President of the Firefighters Union, addressed the Council. He reviewed the service Fire District 7 provides to the citizens of Mill Creek.

Mayor Pruitt advised that the City's negotiating team welcomed the opportunity to continue to negotiate the fire contract at the negotiation table and will continue to review all offers received through the negotiating team. She stated that the City has been partners with Fire District 7 for many years, has a mutual interest in the public safety of this community and is still hopeful that a contract will be achieved.

## PRESENTATIONS

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- B. Snohomish County Update  
*(Dave Somers, County Executive)*  
Snohomish County Executive Dave Somers provided updates to the Council on some of the issues the County is facing and how they are handling them. He shared his plan to strengthen the relationship between the County and City and foster an open dialog on topics such as land use planning, growth management and transportation.

Executive Somers also discussed upcoming plans for Paine Field for both the expansion of Alaska Airlines and increased attraction for tourists. He appreciated learning more about the priorities in Mill Creek and looks forward to aligning strategies and helping Mill Creek reach the goals it has envisioned.

- C. Proclamation: Celebration of Diversity  
Mayor Pruitt issued a Proclamation celebrating diversity.

- D. Snohomish Health District

*(Jefferson Ketchel, Interim Administrator)*

Jefferson Ketchel, Interim Administrator, presented updates regarding the Health District's current priorities as well as upcoming projects. He shared that the District is currently selling their building and will plan to begin looking for something smaller once a buyer is identified. Mr. Ketchel verified that the Health District's Board has not determined what they will do with the funds if a profit is made from the sale of their building; however, he will not recommend using one-time money to fund operations.

Mr. Ketchel advised the Health District has taken over the drug take back program from the Snohomish Regional Drug and Gang Task Force and will be meeting with the Mill Creek Police Department this week to assess this location for continued use as a drop off site. He also shared that approved pharmacies are now being included as possible drop off sites, along with law enforcement locations.

Mr. Ketchel plans to return to the Council in the Fall to provide additional updates.

## **NEW BUSINESS**

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- E. City of Mill Creek and the "Interagency Child Abduction Response Team" (ICART) Interagency Agreement

*(Greg Elwin, Chief of Police)*

Chief Elwin presented information regarding the ICART agreement. The Council understood that the funding required is based on the amount of need and therefore difficult to quantify; however, asked for future agreements to include a better definition of what resources each agency could expect to contribute. Chief Elwin clarified that Amber Alerts are entered through the Washington State Patrol but the Amber Alert Portal is included in the ICART protocol.

**Mayor Pro Tem Holtzclaw made a motion to authorize the City Manager to sign the interagency agreement between the City of Mill Creek and the Interagency Child Abduction Response Team (ICART). Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

## **CONSENT AGENDA**

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- F. Telecommunications Franchise Agreement with MCIMetro Access Transmission Services DBA Verizon Access Transmission Services
- G. Telecommunications Franchise Agreement with Astound Broadband, LLC, DBA Wave
- H. Telecommunications Franchise Agreement with Zayo Group, LLC
- I. Approval of Checks #56998 through #57067 and ACH Wire Transfers in the Amount of \$135,451.20  
*(Audit Committee: Councilmember Bond and Mayor Pro Tem Holtzclaw)*



- J. Payroll and Benefit ACH Payments in the Amount of \$441,500.02  
(Audit Committee: Councilmember Bond and Mayor Pro Tem Holtzclaw)
- K. City Council Meeting Minutes of June 6, 2017

**Mayor Pro Tem Holtzclaw made a motion to approve the consent agenda, with the noted corrections to City Council Meeting Minutes of June 6, 2017. Councilmember Bond seconded the motion. The motion passed unanimously.**

## REPORTS

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L. Mayor/Council

Mayor Pruitt informed the Council that they will not be able to use ADP for the City Manager's evaluation as it is not capable of receiving seven different reviews for the same employee. Instead, City Manager Polizzotto suggested utilizing the format they used last year where each member of the Council fills out their own evaluation. They would then sit down as a group to combine the results for a joint entry into ADP. The Council verified that they will be using the same set of questions from last year and approved using the schedule the City Manager suggested.

Councilmember Cavaleri reported attending the Master Builders Association Crab Feed and appreciated the event.

Councilmember Todd attended the Economic Alliance meeting.

Councilmember Todd also reported learning of a private project proposed by United Bridge Partners to replace the westbound lanes of the US 2 Trestle.

M. City Manager

- Council Planning Schedule
- 35th Ave Contract Update

Finance and Administration Director Lauerman advised the Council that the Council Planning Schedule had been updated.

Acting Public Works Director Mahmoud reviewed the update provided in the packet on 35th Avenue.

## AUDIENCE COMMUNICATION

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- N. No public comment was made.


## ADJOURNMENT

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With no objection, Mayor Pruitt adjourned the meeting at 7:14 p.m.



Pam Pruitt, Mayor



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Peggy Lauerman, City Clerk